



## Request For Qualifications: HVAC Contractors

Isles Inc. is seeking *up to* 5 (five) qualified HVAC contractors to be part of a qualified contractor pool to provide primarily heating and water heater replacement services. Other related work might be necessary in some households for Isles Inc. under the NJDCA Heating Improvement Program. Isles Inc. is seeking qualifications from NJ qualified contractors to perform HVAC services for residential and small multifamily properties within Mercer County, NJ with a primary focus on Trenton, NJ. Respondents to this proposal should read the Package carefully to make certain that they comply with all requirements.

This package "Request for Qualified HVAC Contractors" is strictly for heating system and water heater replacements. Isles will select qualified contractors for a period of 1 year, with a potential to renew or extend the contract upon suitable completion of work and the continuation of program funding.

The RFQ Documents and Specifications are on file and may be examined and obtained at Isles, Inc., 1 N. Johnston Ave. Hamilton NJ 08609. Please call ahead, in order to make sure someone will be at the office to provide a copy of the RFQ Package. An email copy may be requested by calling 609.341.4781 or emailing [rpickett@isles.org](mailto:rpickett@isles.org) Monday through Friday between 9:00 am and 4:00 pm. starting on March 17, 2025. Documents WILL NOT be mailed.

RFQ Packages must be sealed, and hand delivered to 1 N. Johnston Ave. Hamilton NJ 08609. Please call Regina Pickett at 609-341-4781 when delivering package, to ensure someone will be at the office to accept your package. The documents must be enclosed in a sealed envelope, properly endorsed with the name of the bidder, with the destination, "Request for Qualified HVAC Contractors". **Emailed packages will not be accepted.**

Proposals must be returned to our office physically no later than 4pm Monday April 7, 2025. No bids will be accepted after this appointed time and date. Proposals will be opened on April 8, 2025. Isles Inc. is an Equal Opportunity Employer. Bidders are required to comply with the provisions of NJSA 10:2-1 through 10:2-4 and Public Law 1975 c.127 dealing with discrimination in employment on public contract. Minority contractors are encouraged to bid.

Isles Inc. reserves the right to reject any or all bids and reserves the right to waive any informality in the bids and to accept the bid and award the contract to the bidder which, in its best judgment, best serves the interest of Isles Inc.

By order of  
Peter W. Rose, Managing Director  
Isles Center for Energy and Environmental Training  
1 N. Johnston Ave. Hamilton NJ 08609